

P.O. BOX 129261
SAN DIEGO, CA 92112-9261
ATTN: GEORGE McCANDLESS
PROGRAM MANAGER
(619) 338-2259
(619) 338-2315 (FAX)
WEB SITE: www.co.san-diego.ca.us/deh/lwq/sam



FOR OFFICE USE:

Date Received _____

Submittal Fee Paid _____

Establishment # _____

COUNTY OF SAN DIEGO
DEPARTMENT OF ENVIRONMENTAL HEALTH
SITE ASSESSMENT AND MITIGATION PROGRAM
PRIVATE OVERSIGHT PROGRAM
APPLICATION
FOR EXPEDITED CASE REVIEW

(PLEASE READ BOTH PAGES OF THIS APPLICATION PRIOR TO COMPLETION)

A.	Site Name _____		DEH File Number H _____	
	Site Address _____			
	Street	City	State	Zip Code
B.	Property Owner _____			
	Mailing Address _____			
	Street	City	State	Zip Code
	Contact Person _____		Telephone () _____	
C.	Application Submitted By:			
	Contact Person _____		Telephone () _____	
	Company Name _____			
	Mailing Address _____			
	Street	City	State	Zip Code
	Note: Invoices will be sent to the applicant at this address unless other arrangements are made.			
D.	Assistance Requested _____			

I accept the accelerated project review conditions for Private Oversight Program cases and I agree to pay the County of San Diego all costs associated with it's staff time and services within 30 days of receiving an invoice.

Original Signature of Applicant _____

Printed Name _____

Date _____

COUNTY OF SAN DIEGO
DEPARTMENT OF ENVIRONMENTAL HEALTH

**SITE ASSESSMENT AND MITIGATION PROGRAM
PRIVATE OVERSIGHT PROGRAM
APPLICATION
FOR EXPEDITED CASE REVIEW**

The Private Oversight Program (POP) was developed for expedited case review of Local Oversight Program (LOP) cases, to allow for case review with the same time frames as Voluntary Assistance Program (VAP), of 30 days or less. Cases in the POP remain in the LOP; therefore, the Department of Environmental Health (DEH) oversight costs are reimbursable through the State's UST Cleanup Fund, following the normal reimbursement process.

DEH staff will continue to review and manage this case in accordance with the corrective action process per the California Health and Safety Code, applicable industry practices, and the current version of the DEH Site Assessment and Mitigation Manual. The goal throughout project review is the protection of human health, water resources, and the environment. Upon completion of a project, DEH will issue the standard LOP case closure letter. Open lines of communication between DEH and the applicant provide the best opportunities for expedient review and successful project resolution.

Application Requirements

- Sections A, B, C, and D must be completed on the application form (Page 1 of 2), along with the applicant's original signature.
- When there are multiple cases, an attachment may be provided with the DEH File number, the site name and address, the property owner's name and address, and the applicant's original signature.
- Submit any relevant documentation/reports with the application.
- **An initial fee of \$210 per case, payable to the County of San Diego, is required at the time of application submittal. This fee covers two (2) hours of staff review time. Staff time in excess of two hours will be invoiced quarterly and at case closure to the applicant and must be paid within 30 days of receipt of the invoice. The staff billing rate is currently \$105/hour. Staff assistance will not be provided on delinquent accounts.**

Project Review Conditions

- Within five (5) workdays of DEH receipt of the complete application, the project's funding code will be changed to POP; the case number will remain the same.
- The case will remain in LOP, requiring that the corrective action process be followed per the California Health and Safety Code.
- The costs for DEH oversight are reimbursable through the State's UST Cleanup Fund, following the normal reimbursement process.
- A copy of all written DEH correspondence will be sent to the applicant and forwarded to the other RPs.
- Project files will be available for public review.